Penn looks forward to welcoming you in August during New Student Orientation (NSO) – and we expect you’ll have an enjoyable summer! By taking these ten key actions before you arrive, you’ll be on top of everything you need to start your Penn experience.

1. **PennKey Setup**
   - Receive Setup Code by email in May
   - Select PennKey username and password
   - Register security questions so you can quickly reset your PennKey and password
   - Test PennKey to ensure it is working properly by visiting [www.upenn.edu/computing/pennkey/index.html](http://www.upenn.edu/computing/pennkey/index.html) and clicking “Test my Pennkey”

2. **Campus Express**
   - Apply for PennCard
   - Set up Penn email
   - Review housing assignment
   - Choose dining plan
   - Register bike, laptop, etc.
   - Review book & computer options
   - Review banking services
   - Review transportation services

3. **Financial Aid Consultation**
   - Consult with financial aid advisor
   - Complete all necessary forms
   - Complete all necessary steps through Student Financial Services
   - Give permission to share academic/financial information
   - Setup PENN.PAY users and payment accounts for your student bills
   - Sign up for direct deposit for your student account refund(s) and payroll
   - Review your personal profile
   - (Optional) Search for work-study opportunities

4. **Health Check-In**
   - Review health insurance
   - Enroll or Waive the Penn Student Insurance Plan by August 31
   - Submit immunization records by July 1
   - Have healthcare provider complete immunization Worksheet
   - Log onto SHS portal ([https://shs.upenn.edu](https://shs.upenn.edu)) and complete “Forms” tab
   - Upload signed immunization worksheet and other documents to SHS portal

5. **Academic Advising**
   - The advising process differs among the four undergraduate schools, so look out for information from your specific school about next steps for academic advising for the fall. Make sure to complete the tasks required by your school and/or program.

6. **Advance Registration for Courses**
   - Prepare for the four-week Advance Registration window using PennInTouch under “Registration & Planning”
   - Search for courses
   - Create mock schedules
   - (Optional) Modify your academic planning worksheet
   - When Advanced Registration is open, make sure you click “Register for courses” and input your course selections. Mock schedules are for planning only — you still need to register your preferences during the registration window. Your course selections will be automatically submitted at the end of Advanced Registration.

7. **Thrive at Penn (TAP) Modules**
   - Complete TAP Modules through Canvas during the summer
   - Module 1: Thriving at a Research University
   - Module 2: Healthy Relationships and Sexual Violence Prevention
   - Module 3: Alcohol and Other Drug Awareness
   - Module 4: Health and Wellness
   - Save PDFs and links from the modules to your computer for reference throughout your first year at Penn

8. **Pre-Orientation Programs**
   - (Optional) Apply for Pre-Orientation programs
   - PENNacle
   - PennArts
   - PennCORP
   - PennGreen
   - PennQuest
   - Advancing Women in Engineering (AWE)
   - Wharton’s Successful Transition and Empowerment program (STEP)
   - Hillel’s FreshMeet Retreat
   - Newman Center Novus

9. **NSO Website and Class Facebook**
   - Check out the New Student Orientation website in early July to find a detailed NSO calendar
   - Beginning late May, contact NSO staff by phone (215.898.7000) or on Facebook with any additional questions

10. **Penn Reading Project and The Academic Theme Year**
    - Receive Penn Reading Project book
    - Read the PRP book and prepare for a discussion with your fellow students and a member of the Penn faculty
    - Complete the writing component of the Penn Reading Project in preparation for the in-person panel and Group Discussions during NSO